



NEWCASTLE·UNDER·LYME
BOROUGH COUNCIL

Cabinet Forward Plan: Newcastle under Lyme Borough Council

Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012 between 1 July 2023 and 31 October 2023

This plan gives notice of decisions that [Cabinet](#) is expecting to take over the next few months. It also gives, except in cases of urgency, at least 28 days notice of all “Key Decisions” that will be taken “Key Decisions” are decisions about “executive” functions that will:-

- A) to result in the Council incurring expenditure or making savings of an amount which is significant having regard to the Council’s budget for the service or the function to which the decision relates. (NB: The financial threshold above which expenditure or savings become significant has been set by the Council at £100,000 Revenue and £250,000 Capital Expenditure).
- B) to be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

We have to take some Cabinet decisions in private because they deal with confidential or “exempt” information. That is information described in one or more of the following categories set out in Schedule 12A of the Local Government Act 1972.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;

- a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

If we intend to take a decision in private, we will tell you why in the plan below. If you disagree with our reasons, you can tell us why using the contact details below. We will respond to you directly and will publish our response in the meeting agenda. If we have published the meeting agenda before we can respond, we will respond verbally at the meeting and record the response in the minutes.

You can find more information about Cabinet, Cabinet Members and their portfolios, agendas, reports and minutes [here](#).

More information on Cabinet procedures, executive functions, Key Decisions, urgent decisions and access to information is available in our [Constitution](#).

For all enquiries, please contact Democratic Services, Castle House, Barracks Road, Newcastle-under-Lyme, Staffordshire ST5 1BL.
Telephone – 01782 742222 / Email – DemocraticServices@newcastle-staffs.gov.uk

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	Key Decision
Procurement of Transport Contract	To consider a report on the procurement of a transport contract	Cabinet Portfolio Holder - Sustainable Environment	Cabinet 18 July 2023	Health, Wellbeing and Environment	All Wards	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Kidsgrove Shared Services Hub	To consider a report on the Kidsgrove Shared Services Hub	Cabinet Portfolio Holder - Finance, Town Centres and	Cabinet 18 July 2023	Economy and Place	Kidsgrove & Ravenscliffe	3 Information relating to the financial or	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
		Growth, Cabinet Portfolio Holder - One Council, People and Partnerships				business affairs of any particular person (including the authority holding that information)	
Procurement of Agency Contract	To consider a report on the procurement of an agency contract	Cabinet Portfolio Holder - Sustainable Environment	Cabinet 18 July 2023	Health, Wellbeing and Environment	All Wards	N/A	Yes
Debt Recovery Policy	To consider a report on the Debt Recovery Policy	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 18 July 2023	Finance, Assets and Performance	All Wards	N/A	No
Walleys Quarry Update Report	To consider an update report for Walleys Quarry	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 18 July 2023	Health, Wellbeing and Environment	All Wards	N/A	No
Letting of a Food Waste Processing Contract	To consider a report on the Letting of a Food Waste Processing Contract	Cabinet Portfolio Holder - Sustainable Environment	Cabinet 18 July 2023	Health, Wellbeing and Environment	All Wards	N/A	Yes
Contract Award for Wammy Football Changing Room	To consider a report on the awarding of a contract for the Whammy Football Changing Room	Cabinet Portfolio Holder - One Council, People and Partnerships, Cabinet Portfolio	Cabinet 18 July 2023	Finance, Assets and Performance	Cross Heath	3 Information relating to the financial or business affairs of any particular	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Development	Development	Holder - Finance, Town Centres and Growth				person (including the authority holding that information)	
Provisional Financial Outturn 2022/23	To consider a report on the provisional financial outturn for 2022/23	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 18 July 2023	Finance, Assets and Performance	All Wards	N/A	No
LGA Corporate Peer Challenge	To consider a report and Action Plan following the LGA Corporate Peer Challenge	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 18 July 2023	Finance, Assets and Performance	All Wards	N/A	No
Asset Management Strategy	To consider a report on the Asset Management Strategy	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 5 September 2023	Finance, Assets and Performance	All Wards	N/A	Yes
Quarter One-Finance and Performance Report 2023/24	To consider a report on the Finance and Performance figures for Quarter 1 of 2023/24	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 5 September 2023	Finance, Assets and Performance, Audit and Standards	All Wards	N/A	No
Future High Street Fund Improvements to the Market	To consider a report on the Future High Street Fund Improvements to the	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 5 September 2023	Economy and Place	Town	N/A	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
	Market						
Planning Enforcement Plan	To consider a report on the Planning Enforcement Plan	Cabinet Portfolio Holder - Strategic Planning	Cabinet 5 September 2023	Economy and Place	All Wards	N/A	Yes
Medium Term Financial Strategy 2024/25	To consider a report on the Medium Term Financial Strategy - 2024/25	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 5 September 2023	Finance, Assets and Performance	All Wards	N/A	No
Procurement of a Joint Venture Development Partner	To consider a report on the Procurement of a Joint Venture Development Partner.	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 5 September 2023	Economy and Place	All Wards	2, 3 Information which is likely to reveal the identity of an individual. Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Walleys Quarry Update Report	To consider an update report on Walleys Quarry	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 5 September 2023	Health, Wellbeing and Environment	All Wards	N/A	No
Progression of the Shared	To consider a report on the Progression of	Cabinet Portfolio Holder - Finance,	Cabinet 5 September	Health, Wellbeing and	All Wards	N/A	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Prosperity Funded and supported project to deliver a homeless hub	the Shared Prosperity Funded and supported project to deliver a homeless hub	Town Centres and Growth, Cabinet Portfolio Holder - Community Safety and Wellbeing	2023	Environment,Economy and Place			
Procurement of an Occupational Health Service Provider	To consider a report on the procurement of an Occupational Health service provider	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 5 September 2023		All Wards	N/A	Yes
Keele Solar Farm Business Case	To consider a report on the Keele Solar Farm Business Case	Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - Sustainable Environment	Cabinet 5 September 2023	Economy and Place,Finance, Assets and Performance	Keele	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Midway Car Park - Plans for Closure and Procurement of Demolition	To consider a report on the Midway Car Park plans for closure and procurement of demolition.	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 17 October 2023	Economy and Place	Town	3 Information relating to the financial or business affairs of any particular person (including the authority holding that	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
						information)	
Ryecroft Hotel - Brand Award	To consider a report on the Ryecroft Hotel - Brand Award	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 17 October 2023	Economy and Place	Town	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Chatterley Valley - Lucideon Project	To consider a report on the Chatterley Valley Lucideon Project	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 17 October 2023	Economy and Place	Kidsgrove & Ravenscliffe	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Chatterley Valley - Small Business Park Project	To consider a report on the Chatterley Valley - Small Business Park Project	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 17 October 2023	Economy and Place	Kidsgrove & Ravenscliffe	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Ryecroft Hotel - Design and	To consider a report on the Ryecroft Hotel -	Cabinet Portfolio Holder - Finance,	Cabinet 17 October 2023	Economy and Place	Town	3 Information relating to the	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Build Contract Award	Design and Build Contract Award	Town Centres and Growth				financial or business affairs of any particular person (including the authority holding that information)	
Kidsgrove Town Deal Contract Award - Shared Services and Garage Replacement	To consider a report on the Kidsgrove Town Deal Contract Award - Shared Services and Garage Replacement	Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 17 October 2023	Economy and Place	Kidsgrove & Ravenscliffe	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Walleys Quarry Update Report	To consider a report giving an update on Walleys Quarry	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 17 October 2023	Health, Wellbeing and Environment	All Wards	N/A	No
Review of Sustainable Environment Strategy and Road Map to Net Zero	To consider a report on the Review of Sustainable Environment Strategy and Road Map to Net Zero	Cabinet Portfolio Holder - Sustainable Environment	Cabinet 17 October 2023	Economy and Place, Health, Wellbeing and Environment	All Wards	N/A	Yes
Urban Tree Planting	To consider a report on the Urban Tree	Cabinet Portfolio Holder - Sustainable	Cabinet 17 October 2023	Health, Wellbeing and Environment	All Wards	N/A	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Strategy - Phase 5	Planting Strategy - Phase 5	Environment					